

**REQUEST FOR PROPOSALS
LOCK COMPANY
TO ASSIST
OPERATIONS OF THE HOUSING AUTHORITY OF PLAINFIELD**

The Housing Authority of Plainfield is requesting proposals for lock and key services at Joanne Hollis Gardens and Richmond Towers. The scope *of services* is attached in the proposal package.

These annual services are for a period of one year and the amount is not to exceed \$60,000, with an option to renew for one additional year of service at the discretion of the Housing Authority. Additional services beyond the scope of the outlined services need to be approved by the Authority beforehand.

Interested companies shall submit the current certificate of insurance with workers' compensation and three work-related references to be included in the proposal package.

Interested Lock Companies may call the Administrative Office at (908)769-6335 for any questions or email to procurementbid@hap-nj.org, or like to arrange a meeting with the Housing Authority to view the apartments before submitting proposals.

One original and two copies of the proposals are required to be delivered to the Administration Office located at 510 East front Street, Plainfield, New Jersey on or before 11:00 a.m., May 8, 2025.

All proposals are required to comply with the requirement of PL. 1975C.127 affirmative action and equal employment laws in accordance with the applicable state and federal regulations.

Randall Wood, Executive Director